**New Mexico All State Youth Choir Festival Detailed Schedule**

**January 22 – January 24, 2015**

**Wednesday, January 21st** Clinicians flight arrives in El Paso. Ida will pick up and shuttle to the Ramada.

**Thursday, January 22** ASYCF members Ballroom One set-up piano, podium and music stand.

ASYCF members: Exhibit Two set-up-set-up piano, podium and music stand.

8:00 AM SET UP-All in-town teachers are needed to help load-in and set-up pianos, podiums, and stands at Las Cruces Convention Center (LCCC), PLEASE come and help!

Ida and Festival Committee- Set up tables and chairs in Meeting Room #5 for Hospitality Room & Set up 2 tables/chairs in Meeting Room #3 for Check-In, and nametags. MEETING ROOM # 3 WILL ALSO BE LOST AND FOUND AREA.

12:00pm-1:00pm Registration- Derek Gilmour and Paul Hallsted

Attendance. Take in Medical Forms. Confirm payments. Information.

Clinician/Accompanists Rehearsals-Ballroom (Elem) and Exhibit #2 (Youth)

Leslie Kowalski will bring Clinicians to the LCCC.

1:00pm-1:15 pm Choir Chairs will be responsible for placing students on risers and introducing clinicians, as well as monitoring students and assisting clinicians during rehearsal:

**Children’s Choir Chairs: Louise Loomis and Pamela Quinones**

**Youth Choir Chairs: Margo Munson & Virginia Trujillo-Smith**

These teachers will also take the children into the Onate PAC for their performance.

1:15pm-2:45 pm Rehearsal

2:45pm-3:15 pm Break

3:15pm-4:45 pm Rehearsal

4:45pm-6:30 pm Dinner Break

5:15 pm–6:15 pm Dinner for clinicians and participants at LCCC. This is ONLY for those schools, parents, teachers, chaperones, students, and family who have paid in advance.

**Attention Directors/Chaperones**:

You are responsible for your student’s attendance. If your student is absent

from rehearsal (i.e. sickness) please report their absence to the Choir Chair.

6:30 pm-8:00pm Rehearsals- Ballroom (Elem) and Exhibit #2 (Youth)

Rehearsal: Teachers and chaperones will monitor students and assist clinicians.

8:00pm All teachers please walk through Ballroom, Exhibit Hall #2, Meeting rooms #3 & #5 - straighten and clean up. (Take clinicians to hotel)

Take all coats and folders to Meeting room # 3 (Check in room/Lost & found)

**Friday, January 23**

8:00-8:15am Students and Clinicians arrive at Las Cruces Convention Center.

8:30am-10:00am Rehearsal – Ballroom (Elem) and Exhibit #2 (Youth) Teachers will monitor students.

10:00am-10:30am Break

10:00am Festival Committee: Assist Set up Meeting Rooms #1 & 2 for teachers meeting– 60-70 chairs

10:30am-12:00noon Rehearsal \*

\*Teacher Meeting (NMACDA MEMBERS) will run simultaneously in Meeting Room # 1- 2.

\*All regulations and policies for the NM All State Youth Choral Festival are discussed and voted upon at this workshop. We strongly encourage all directors to attend.

12:00pm-1:15pm Lunch- LCCC in Exhibit One (Only for participants who have paid in advance.)

1:30pm-3:00pm Rehearsal

3:00pm-5:45pm Break

3:00pm Festival Committee: Load Out all Equipment, riser, podiums, etc.

CLINICIANS TO DINNER-TBA

4:30pm Vendors set up for sales at Las Cruces Assembly of God- Wood, Cruces Trophy, Kinkaid.

6:00pm-8:15pm Rehearsals at Las Cruces Assembly of God.

Students arrive at 5:45

Teachers will monitor students and assist clinicians Friday evening

6:00pm-7:00pm Dress rehearsal at LC Assembly of God - ELEMENTARY CHOIR ON STAGE

 YOUTH CHOIR rehearsal in sanctuary.

7:15 – 8:15 ELEMENTARY CHOIR rehearsal in sanctuary.

 YOUTH CHOIR rehearsal on stage

**Saturday, January 25**

7:30 am Festival Committee- Prepare for crowd control at LC Assembly of God.

8:30am Confirm Tech Crew. Prepare to record concerts. Vendors arrive.

8:50am Ushers arrive – (TBA)

Leslie Kowalski to bring clinicians

9:00am Doors open at the LC Assembly of God.

9:15am Warm up for Elementary Choir (in warm up sanctuary)

10:00am Elementary Choir Performance on stage.

10:15am Warm up for Youth Choir (in warm up sanctuary)

11:00am Youth Choir performance at the LC Assembly of God.

10:00am Donation boxes – Geri Brink, Kelly Temple, Margo Munson, Sarah Burkhalter

12:00pm Clinicians to airport/hotels

 Final clean-up, move risers as needed

Afternoon Ida put away donation boxes-Donations to Treasurer

Ida and Derek pay clinician fees and clinician, reimbursements, collect W9 forms from clinicians, etc.

Festival Committee- Ida Holguin-Perez, Geri Brink, Leslie Kowalski, Derek Gilmour, Pamela Quinones, Margo Munson, Kelly Temple, Sarah Burkhalter, Paul Hallsted, Louise Loomis, Nick Prior, Virginia Trujillo Smith.